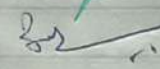
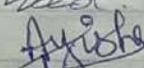


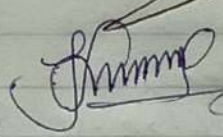

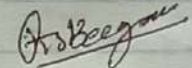
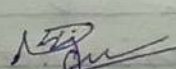


minutes of the meeting of the IQAC held on 06.06.19 at the college conference hall at 3.30 PM.

Agenda :

1. Submission of AQAR 2018-19
2. Visit to MES Marampally college
3. Preparation of SSR - review.

Members present :

1. Capt M. V. Mohamed Koya
2. M. K. Mohammed Rasheed. 
3. Dr. V. A. Ayisha 
4. Siji Veerghese. V. 
5. Dr. K. Jagadeeshman 
6. Ameesha V. U.
7. Anwarath K 
8. Dr. C. Sreejith 
9. P. T. Subaida Beegum. 
10. Mansoor V V
11. Dr. Brijesh V K 

Principal welcomed the gathering. He urged the need for completing the accreditation works.

It was decided to visit MES Marampally college on 14.06.19, as it is a newly accredited college with A⁺ grade.

It was decided to have a department presentation on 12.06.2019 in order to make the SSR preparation fast and complete.

It was also decided to convene department-wise meetings to plan the activities according to the action plan.

The meeting came to a close by 5 pm.

minutes of the meeting held on 12.06.19 to review the departmental presentations in the college conference hall at 2.30 PM.

Agenda:

1. Departmental presentations

Present:

1. Capt. M.V. Mohammed Koya
2. M.K. Mohammed Rasheed
3. Dr. Jayashree K.M.
4. Dr. K. Jayakrishnan
5. Anusath - K
6. Bushara M.V
7. Dr. Ayisha V.A
8. Dr. E. Sreejith
9. Siji Vealase.V.
10. Jalifa K
11. Umesh C.V
12. Dr. Rania Beeri A.
13. Zubair A
14. Dr. Mujeeb Rahman K.M
15. Prof. V.K. Baby
16. Dr. P. Jayaram
17. Dr. Sina A.R
18. Dr. Sheereena K.M
19. Akbar K
20. Thonjeet Rahman V.
21. Muhammed Abdulrahman K
22. Dr. Brijesh V.K
23. Soumya C.C

Dr. Brijesh, IGAC coordinator, welcome the gathering. Principal presided over the program. Prof. V.K. Baby, former principal

and chairman of the Management Academic Committee evaluated the presentations and suggested modifications in the presentation as well as to add certain activities of significance to it.

As a part of the presentation and the discussion thereof, teachers also suggested certain requirements and initiatives in the campus. College secretary M. C. Mohammed Rasheed promised that all these will be considered and implemented at the earliest.

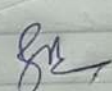
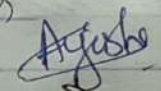
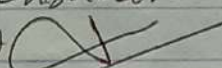
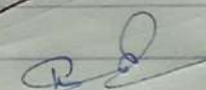
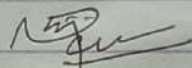
It was decided to have a combined meeting of the IQAC and Management Academic Committee on 17.06.2019.

The meeting came to a close by 5:30 PM.

minutes of the combined meeting of the IQAC and Management Academic committee held on 17.06.19 at 10 AM in the college conference hall

Agenda: 1) Requirements put forward by the teachers
2) NAAC accreditation - review.

members present:

1. M.N. Mohamed Koya
2. M.K. Mohammed Rasheed 
3. Prof. V.K. Baby
4. Es. K. Habeebulla
5. Prof. C.P. Mohammed
6. Prof. C.T. Aboobacker
7. Dr. V.A. Ayisha 
8. Dr. K. Jayakrishnan
9. Zubair A A 
10. Dr. C. Sreejith 
11. Dr. Brijesh VK 

Principal welcomed the gathering. It was thoroughly discussed to give a face-lift to the existing facilities in the college library. The possibility of implementing a fully automated facility will also be explored.

It was decided to have a frequent interaction with students to know their requirements, if any, and also their feedback on the current system so as to fill the gap as and when necessary.

The meeting decided that the college will be having hundred percentage smart class rooms by this academic year.

It was also decided to provide an uninterrupted internet facility as all the works are now through the network.

To modify the Teachers' identity cards with the information available in the 'SPARK' system was also decided. It was decided to endorse DR. A. R. Sina, Staff club secretary, for the process.

It was decided to furnish the IQAC room with more infrastructure and an air conditioner.

Another decision was to renovate the language lab facility by adding more number of computers.

It was also decided to furnish the girls room with more amenities to the students.

Another decision arrived at in the meeting was to renovate the pond in the campus by re-routing the water from the roof tops to it.

The meeting came to a close by 12:40

Minutes of the meeting of IQAC
held on 15-07-2019 at the college
conference hall at 3-30 PM.

Agenda : NAAC - accreditation process
- review.

members present:

- 1) Capt M.N. Muhammed Koya
- 2) M.K. Mohammed Rasheed
- 3) Dr. Brijesh V K
- 4) Dr. C. Saejiith
- 5) Dr. K. Jayakrishnan
- 6) Dr. V.A. Ayisha
- 7) Nusrath K
- 8) Ameera V U.
- 9) Zubair A
- 10) Siji Verghese V.
- 11) Dr. K.M. Shereena

Decisions taken:

- 1) It was decided to submit the IGA by September 30, 2019.
- 2) The external coordinators ~~will~~ ^{will} be invited to the next meeting in order to complete the task in a time-bound manner.
- 3) Departments will be ready for a ~~month~~ visit by the IAAC, so as to make it sure that the files are updated.
- 4) The library advisory committee will be convened at the earliest so as to take stock of the book collection program - 'Ente Pusthalam Ente Library'.
- 5) To further the process, the audited statements of various transactions are necessary. So it was decided to speed up the process to obtain the same.


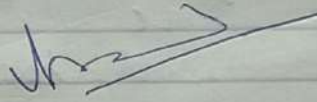
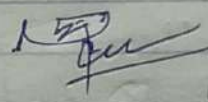
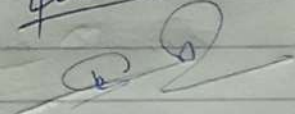
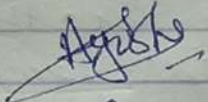
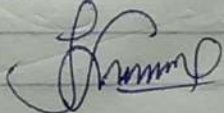
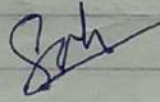

The meeting came to close by 4.45 PM.

minutes of the meeting of IQAC with Library Advisory Committee, on 02.08.2019, at the college library.

Agenda: 1) To review the activities in the library in the light of accreditation process.

2) To strengthen the IT-enabled facilities of the library.

Members Present:

- 1) Dr. Jayashree KM 
- 2) Dr. Sina AR 
- 3) Dr. Brijesh VK 
- 4) Dr. C. Sreejith 
- 5) Dr. V.A. Ayisha 
- 6) Nusrath K. 
- 7) Siji Neelam V. 
- 8) Dr. Jayashree K 

Dr. Jayashree, K.M., welcomed the gathering. She explained the renovation works completed so far in the library. The program 'Ente Pruthakan Ente library' has managed to get a lot of books to the library as contributions from, teachers, students.

management committee members, local society and alumni of the college.

The meeting decided to request to the management to increase the number of computers provided for students for browsing.

It was also suggested in the meeting that the reprographic facility functioning outside the library may be relocated inside the library.

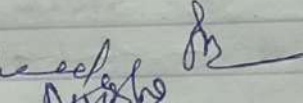
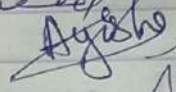
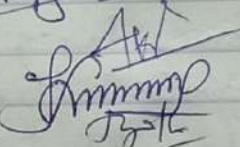
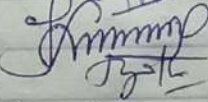


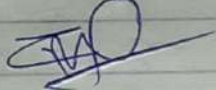
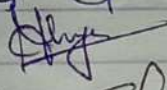
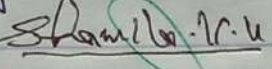
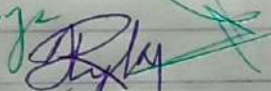


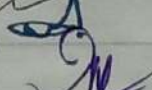
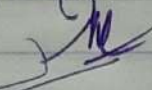

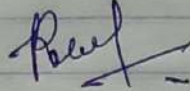
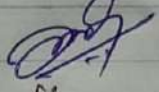
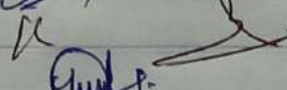
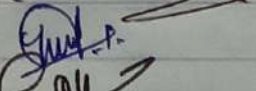
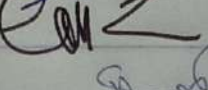
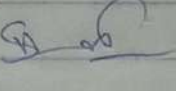
The meeting reviewed the files and file system in the library and urged the staff to keep the records ready for inspection, as and when required.

The meeting came to a close by 4 PM.

minutes of the meeting of IBAC with all the teaching staff and invited experts from sister institutions on 21-09-2019 at 10 AM at the college conference hall.

Agenda: 1) NAAC - accreditation review
2) Any other item permitted by the chair

members present:

- 1) Mohammed Rameed 
- 2) Dr. V.A. Ayisha 
- 3) Bushara M.V
- 4) Nusrath K 
- 5) ~~Dr~~ Jyothi P.V 
- 6) Zubair D.A 
- 7) Jayaraj K.M. 
- 8) Rajool Shant CP 
- 9) Dr. M. Nithya 
- 10) Shamila V.U 
- 11) Capt M.A. Mohammed Kaya 
- 12) Rujas B.M.
- 13) Siji Varghese V. 
- 14) Shereena K.M. 
- 15) Limjeet Ali P.A. 
- 16) Thoufeeq Rahman V 
- 17) Sina AR 
- 18) Soeena - p - k 
- 19) Junailath K 
- 20) Dr. Jayakrishna 
- 21) Dr. Yusufali C 
- 22) Jahfar A 
- 23) C. Sreerath 
- 24)

- 25) Mujeeb Rahman. A
 26) Theobald T
 27) V.P. Sardalavi Study
 28) Soumya. C.C. Study
 29) Fathima AV Study
 30) Najma Study
 31) Rabena K.M. Study
 32) Muneera K. Study
 33) Dr. P. Jayaram Study
 34) Abdul Nadeem Study
 35) Dr. Santhosh V. Santhosh V.
 36) Dr. Basia Beeri M. Study
 37) Nishya M. Study
 38) Dr. K.S. Arunkumar Study
 39) Akbar K. Akbar.
 40) Aneeshya C.A. Aneeshya

Dr. Brijesh V.K., IQAC coordinator, welcomed the gathering. Capt. M.V. Muhammed Koya, principal presided over the function. Principal explained the aim of the meeting. He introduced the experts Dr. A. Biju, Principal, MES Marampally college, Dr. O. Manzoor Ali, IQAC coordinator, MES Marampally, and Prof. A.M. Rasheed, Principal, MES College Nedumkandam. In the next session the experts addressed the gathering.

Dr. A. Biju, Prof. A.M. Rasheed and Dr. Manzoor Ali explained the details to be given attention to while preparing the SSR and also the department-wise